

To: Members of the Shadow Oxfordshire Health & Wellbeing Board

## ***Notice of a Meeting of the Shadow Oxfordshire Health & Wellbeing Board***

Thursday, 14 March 2013 at 2.00 pm

Meeting Rooms 1 & 2, County Hall, Oxford OX1 1ND



Peter G. Clark  
County Solicitor

March 2013

Contact Officer: **Julie Dean Tel: (01865) 815322**  
Email: [julie.dean@oxfordshire.gov.uk](mailto:julie.dean@oxfordshire.gov.uk)

### **Membership**

Chairman – Councillor Ian Hudspeth  
Vice Chairman - Dr Stephen Richards

#### **Board Members:**

Councillor Mark Booty (West Oxfordshire District Council)	Chairman of the Health Improvement Board
Sue Butterworth	Chair of Oxfordshire LINK
Councillor Louise Chapman (Oxfordshire County Council)	Chairman of the Children & Young People's Board
Councillor Arash Fatemian (Oxfordshire County Council)	Chairman of the Adult Health & Social Care Board
John Jackson	Director for Social & Community Services
Dr Mary Keenan	Vice Chairman of the Children & Young People's Board
Dr Joe McManners	Vice Chairman of the Adult Health & Social Care Board
Dr Jonathan McWilliam	Director of Public Health
Councillor Val Smith (Oxford City Council)	Vice Chairman of the Health Improvement Board
Jim Leivers	Director for Children's Services
Matthew Tait	Area Director (Designate), Thames Valley NHS Commissioning Board

#### **Notes:**

- **Date of next meeting: 25 July 2013 – which will be the inaugural meeting of the statutory Board.**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting**

To approve the Note of Decisions of the meeting held on 22 November 2012 (HWB5) and to receive information arising from them.

## 6. **Terms of Reference for Statutory and Partnership Boards**

**2:05**  
**5 minutes**

Person(s) responsible: Members of the Health & Wellbeing Board  
Person giving report: Peter Clark, Head of Law & Culture

Peter Clark will advise on the pathway for approving the Terms of Reference for the statutory Board and for the Partnership Boards.

## 7. **Performance Report**

**2:10**  
**15 minutes**

Person(s) responsible: Members of the Health & Wellbeing Board  
Person giving report: Director of Public Health

There will be a review (HWB7) of current performance against all the outcomes set out in the Health & Wellbeing Strategy. Performance for each Partnership will be presented in turn:

- Children & Young People (Jim Leivers and Dr. Mary Keenan)
- Adult Health & Social Care (John Jackson and Dr Joe McManners)
- Health Improvement Board (Dr Jonathan McWilliam)

***Action Required: Members of the Board are asked to note the report and presentations and to consider any action required.***

## **8. Themed Discussion - Implications for Oxfordshire of the Mid-Staffordshire Report**

**2:25**

**30 minutes**

Person(s) Responsible: Lorraine Foley, Director of Commissioning & Partnerships, OCCG

Person giving report: Dr. Stephen Richards, Chief Clinical Officer, OCCG

In the light of the mid-Staffordshire report, there will be a discussion led by Dr. Stephen Richards, on the assurance available in Oxfordshire.

There are two background documents attached at **HWB8**. These are:

- (a) The Mid Staffordshire NHS Foundation Trust Public Inquiry Press Statement – delivered by Robert Francis QC; and
- (b) Briefing entitled 'Considering the Implications for Oxfordshire of the Francis Report on the Mid Staffordshire NHS Foundation Trust Public Inquiry Current Clinical Assurance available in Oxfordshire.'

## **9. Safeguarding Adults Board - Annual Report 2011-2012**

**2:55**

**15 minutes**

Person(s) responsible: John Jackson, Director of Social & Community Services

Report presented by: Donald McPhail, Chairman of the Adult Safeguarding Board

Donald McPhail, Chairman of the Oxfordshire Adult Safeguarding Board will present the Annual Report (**HWB9**).

***Action Required: to note the Annual Report and to discuss its recommendations.***

## **10. Planning processes and information on resources that can be influenced by the Health & Wellbeing Board**

**3:10**

**35 minutes**

This item concerns the operational planning and financial issues for Oxfordshire Clinical Commissioning Group and Oxfordshire County Council in delivering Health & Wellbeing priorities, including the use of pooled budgets.

There will be a discussion, led by the Director of Social & Community Services, the Director of Commissioning & Partnerships, OCCG, the Director of Public Health and the Director for Children's Services, on the integration of budgets for the Oxfordshire Clinical Commissioning Group and Oxfordshire County Council and the arrangements for transparent governance in joint working.

Two background papers are attached at **HWB10** relating to:

- The Oxfordshire Clinical Commissioning Group planning process; and
- An overview of resources that can be influenced by the Health & Wellbeing Board.

## **11. Reports from Partnership Boards**

**3:45**

**15 minutes**

The Vice - Chairman of the Children & Young People Partnership Board and the Chairmen of the Adult Health & Social Care Partnership Board and the Health Improvement Board will each present an oral update on the activities of the Boards since the last meeting.

***Action Required: To receive updates from each Partnership Board.***

### **PAPERS FOR INFORMATION ONLY**

- The Dementia Plan - which can be viewed through the following link:  
<http://www.oxfordshirepct.nhs.uk/your-health/mental-health/dementia.aspx>
- The Joint Strategic Needs Assessment (JSNA) summary report for the Health & Wellbeing Board 2012 – 13 is attached.